

PLYMOUTH LOCAL ACCESS FORUM

TRACKING RESOLUTIONS

Date / Minute number	Resolution	Explanation / Minute	Action	Progress	Target date
22.11.10 Minute 35	<u>Agreed</u> that David Readman would send Tamar Valley Discovery Trail brochures to the LAF secretary to disseminate to members at a future meeting of the Forum.	Following David Readman's presentation members requested to see the brochures on Tamar Valley Discovery Trail.	Ross Johnston	David Readman contacted the LAF Secretary on 13 June 2011 and would provide the brochures for Forum members at the September meeting.	24 January 2011
28.03.11 Minute 67	Agreed that the creation of position statements are approved;	This was discussed and agreed as part of the LAF development item.	The Forum	Need to set up a working group to ascertain the subjects of position statements.	July/August 2011
13.06.11 Minute 4	regarding minute 66, the Forum Secretary would chase the response from Ian Gillhespy, Senior Valuation Surveyor.	Members expressed their disappointment to have not received an update or response to their letters regarding the recent School Academy Transfers.	Ross Johnston	Chased Ian Gillhespy on 14 June 2011 and again on 27 June 2011. Letter received on 13 July 2011 and added to 12 September 2011 agenda.	September 2011
13.06.11 Minute 6	the recently published 2009/10 Annual Report is forwarded to Natural England;	Members noted the report had been published and advised that the report needed to be forwarded to Natural England.	Ross Johnston	Robin Pearce forwarded report to Natural England on 10 August 2011.	July 2011
13.06.11 Minute 6	a mechanism is added to the document to easily identify which resolutions have been completed and which are still outstanding;	Members were not clear on what resolutions had been completed and wished for the document to be made clearer.	Ross Johnston	Completed with a key added to the document.	September 2011
13.06.11	an update is provided to the	Members discussed the	Robin	An item added to the agenda	September 2011

Minute 6	next Forum meeting from Robin Pearce, Public Rights of Way Officer on the progress of recruiting a university student to undertake a work placement within the public rights of way department.	definitive map and the possibility of asking a university work placement student to assist in updating the map.	Pearce	for 12 September 2011 meeting called 'Recruitment to the Public Rights of Way Department'.	
13.06.11 Minute 7	<u>Agreed</u> that the LAF Secretary would seek clarification on Beth Roberts membership and the guidance from Natural England and report back to the next meeting where the Terms of Reference would be reconsidered.	Following the discussion on the Terms of Reference it was noted that there was a lack of land-owners and also requested that clarification was provided on Forum membership.	Ross Johnston	Confirmed with the PROW Officer that Beth Roberts appointment to the LAF was as a Landowner. Terms of Reference updated accordingly and added to the 12 September 2011 agenda.	September 2011
13.06.11 Minute 8	the LAF Secretary would make the suggested amendments and additions as discussed in (a), (b) and (c) above; AND the LAF Secretary would seek clarification on the guidance from Natural England and report back to the next meeting where the annual report would be reconsidered.	Following the discussion on the annual report members wanted to receive clarification on some of the items before approving the report at the next meeting.	Ross Johnston	Changes were made to the Annual report accordingly and it has been added to the 12 September 2011 agenda.	September 2011
13.06.11 Minute 9	<u>Agreed</u> that the LAF Secretary would seek to organise a working group on the ROWIP – work	Members discussed the ROWIP and wished to discuss the issue with the PROW officer before they agreed to	Ross Johnston	Working group was set up and met on 11 July 2011.	8 July 2011

	programme priorities within the next three weeks and invite all Forum members and the Public Rights of Way Officer to attend.	any of the work programme priorities.			
13.06.11 Minute 10	<u>Agreed</u> that Dave Pawley, LAF member, would provide a written response highlighting the Forum's concerns to the LAF Secretary who would then forward the letter to Director for Development and Regeneration.	Following the discussion on coastal access members wished to highlight their concerns to the local authority.	Ross Johnston	Sent the draft letter to Ray Fairchild for approval on 27 June 2011. Letter sent to Anthony Payne, Director for Development and Regeneration on 30 June 2011.	27 June 2011
13.06.11 Minute 13	the LAF Secretary would type up the notes of the Access Whiteligh Project Working Group and distribute a copy to all members by email;	Members received an update on recent working group activities.	Ross Johnston	Notes typed up and emailed to members on 27 June 2011.	27 June 2011
13.06.11 Minute 13	Ian Stewart, Vice-Chair would draft a letter to the Planning department asking for them to explain the process of determining applications where a public footpath is involved.	The Planning Working Group wished to receive updates from the Planning Department to enable them to focus on specific issues.	Ian Stewart	Letter sent to Paul Barnard on 24 August 2011.	September 2011.



= Complete resolution



= Outstanding resolution